**Culture to Community Student Assistant**

The international student office is looking for one student who can work part-time (19-24 hours per week) in close collaboration with the international student office starting on January 13, 2025 as the Culture to Community Student Assistant for Grenfell Campus and will report to the international student programming coordinator.

The candidate will be responsible for recruiting student volunteers to act as presenters, as well as schools and community groups to whom these students will present. Once both parties have been identified, the student assistant will prepare the presenters by establishing topics related to equity, diversity, inclusion, and anti-racism (based on the needs/interest of the school/community partner) and providing guidance with regards to how the presenter can most effectively deliver their session to an audience of young participants. The student assistant will also be responsible for logistical coordination of transportation to/from presentation sites, as well as any supplies required for the sessions. Our current goal for this program is to present to 20-30 school/community groups, or 240-360 youths total.

The ideal candidate for this position must be organized and responsible, be outgoing and enjoy interacting with other people including students from diverse cultural backgrounds and children, have strong communication skills, digital skills, and enjoy working in teams.

**How to apply:**

Candidates should email the following documents, compiled in one pdf, to [agomez@mun.ca](mailto:agomez@mun.ca)  with the subject C2C Student Assistant**:**first name last name

1. A cover letter highlighting why you are a good fit for the position

2. An updated resume including at least 1 reference

3. A well written resume

**Eligibility requirements:**

1. Be a full-time student at Memorial University, Grenfell Campus
2. Hold a valid study permit and a SIN
3. Hold a class 5 driver’s license

Compensation for this position is based on university student rates.

**Deadline:**January 3rd. Candidates won’t be contacted before the deadline. An interview will be scheduled for the week of January 6th. Students who have volunteered before in the program will be more likely to be selected for an interview.

We appreciate all candidates who apply for this position however only the most suitable candidates will be contacted for an interview.